

STUDIO POLICY - ADULTS

Beth Kloes

Nationally Certified Teacher of Music

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LESSON ATTENDANCE AND FEES

Lessons are given on a weekly basis, with beginners taking half-hour lessons and, usually increasing their lesson time to 45 minutes after the first year or two. Tuition is paid on a monthly basis according to the chart below. Music needed by the student and registration fees for special events, other than special group activities within the studio, is NOT included in the tuition fee. Music will be provided to the student as needed, and charged to the following month's tuition bill. Tuition must be paid by the 7th of each month or a late fee of \$10.00 will be charged in addition to the monthly tuition fee. Lessons may be rescheduled if there are conflicts or if a student or family illness or emergency occurs. If students decide to discontinue lessons, 2 weeks' notice would be appreciated.

Tuition Rates as of January 1, 2017:

Half-hour lesson - \$75 / month

45-minute lesson - \$112 / month

60-minute lesson - \$150 / month

Holidays:

Memorial Day

Independence Day

Labor Day

Wednesday, Thursday, & Friday of Thanksgiving week

2 weeks at Christmas (dates to be announced each year)

Vacation:

Students – 3 weeks*

Teacher – 3 weeks (includes time for professional teacher development)

*If students take more than 3 weeks' vacation, they may schedule make-up lessons as needed.

For lessons to be rescheduled, I must be contacted no less than 48 hours in advance of schedule conflicts, including vacations, and by noon of the missed lesson day for illness. Lessons missed due to an emergency may be rescheduled as long as I am notified as soon as possible before or after the missed lesson. If I am not notified of a missed lesson, the lesson cannot be rescheduled. Credit for missed lessons will not be given in any situation. Students are expected to take lessons over the summer months. Student and teacher vacation times are included in the tuition rates. Students needing extra vacation time for a VALID REASON (travel, camp, etc.) will be asked to pay a one-month non-refundable deposit in order to continue lessons in the fall (lesson time will be held if possible and desired). Tuition rates will be adjusted accordingly.

During the winter months, piano lessons are NOT automatically cancelled when school is cancelled. If you think you will have difficulty driving to get to a lesson, please contact me and a make-up lesson can be arranged.

PERFORMANCES

No performances are required of adult students, but they are encouraged to play for each other and are also welcome to attend Piano Club, which is an informal opportunity for students to play only in front of other students. These are held on Saturday afternoons about every 6 weeks, at my studio, from September through May.

PRACTICE TIME

Adult students are expected to practice enough that they feel prepared for the weekly lesson. Usually, this will mean practicing at least 5 days each week, for at least 15 minutes each day for beginners, increasing the time as students progress.

EVALUATIONS

Evaluations will be sent home with the students twice a year, usually in December and May. Adult evaluations simply state Progress and Concerns, so that the teacher and student discuss these periodically.

BILLS AND ANNOUNCEMENTS

A bill for tuition and music will be sent home at the end of each month, listing the fees due for the coming month. Any other announcements concerning holidays, vacations, Piano Club, or other performances will always be listed at the bottom of the monthly bill. A one-page newsletter will also be sent home three times a year listing important dates for several months at a time.